





## PRICE LIST









The perfect backdrop to your Shropshire wedding day















The Punchbowl Inn, one of Shropshire's most famous Country Pubs is located in the heart of the Shropshire Countryside just outside the picturesque market-town of Bridgnorth. Featuring the UK's first AGA Carvery serving direct from the hot-plate to your plate.

The Punch Bowl Inn is one of the regions most sought after wedding venues and has been catering for many types of private and corporate functions for more than 50 years since the Ludlow Suite was first built, originally for Weddings. We acquired The Punchbowl Inn in 2005 and we have since undergone a complete refurbishment programme giving The Punchbowl Inn a new lease of life, including stunning dual lake, Japanese style bridge, gazebo and private verandah with stunning views of the Shropshire Hills beyond – the perfect backdrop to your wedding day.

Today we have developed a strong reputation in the Midlands for our innovation, excellent cuisine and professional staff, achieving Wedding Venue Of The Year\* in 2016.

We are passionate about our fresh food and presentation, we believe the success of a wedding is in the planning and we will design you a fabulous wedding package that will have style of every element!

# "The perfect backdrop to your Shropshire wedding day"

'Weds to be' tend to plan their whole day around their dream wedding location, while others start with a blank page. Either way, choosing your wedding venue is one of the most important wedding planning decisions you'll make. If you choose us, we want to ensure that you are reassured throughout. There are a vast amount of wedding venues that all offer something unique and we take pride in having the ability to cater for any type of wedding at all levels. Professional planning of your wedding and developing your bespoke programme is supported by our team. Being a family run business we will help you every step of the way to plan your wedding with us, or indeed host your Civil Cermony ourselves.

The first thing to take into account when choosing a wedding location is that there are likely to be two parts of your wedding to organise - the wedding ceremony and the wedding reception. The reception must be planned around the ceremony location and we can help advise on local churches and other suitable venues for your ceremony.

May we take this opportunity to thank you for taking the time to view our wedding package, and we would be more than happy to show you our venue, testimonials, photography album and most importantly introduce ourselves.

We hope we exceed your expectations!

Kind regards.

## Adam, Charlotte and Chris

**Events Management** 

\* 'Wedding Venue Of The Year Midlands 2016' awarded by Yourolineweddingplanner.co.uk.





WEDDING VENUE OF THE YEAR 2016

Nominated Wedding Venue of the year 2017 & 2018



## 2021/2022 Price Lists

#### **Wedding Breakfasts**

	Breakfast option one 2021	2022
AGA Carvery option	£29.95 per head, Child £18.95	£31.95 per head, Child £19.95
	Breakfast option two 2021	2022
Sit down wedding breakfast	£36.95 per head, Child £21.95	£38.95 per head, Child £22.95
	Breakfast option three 2021	2022
Sit down wedding breakfast	£45.95 per head, Child £21.95	£48.95 per head, Child £22.95

Children's prices apply to Children 10 years or under any Child in a High Chair Free of Charge
Any Wedding Breakfast hosted in our Ludlow suite there is a minimum charge of 40 adults
Small weddings 24 people and under may wish to use our restaurant (The Burwarton Room & Snug)
all options for any sized wedding can be commissioned up to 130 people.

Evening Buffets	Minimum Charge 2021	2022	Per Head after Minimum 2021	2022
World Cuisine Buffet	100 guests £1500.00	£1600.00	150 guests £1900.00	£2000
Spit Hog Roast	100 guests £1400.00	£1500.00	£8.95 per head after 100	£9.95
Trio Carvery Buffet*	70 guests £900.00	£1100.00	£8.95 per head after 70	£9.95
All Out American Buffet*	70 guests £900.00	£1000	£7.50 per head after 70	£9.95

<sup>•</sup> Please note the 'Trio Joint' buffet and 'All out American buffet' are only available for receptions that have had an all-day wedding breakfast. All buffet options are available for all-day wedding breakfasts. For just evening receptions (Bride and Bridegrooms that just want an evening event) we only offer the 'World cuisine buffet' and 'Spit roast buffet'

Supplementary Extras	All Day Breakfast 2021	2022	Just Evening Buffet 2021	2022
Linen Cloths (available in white/ivory)	Built into costs (BIC)	BIC	£120.00	£130.00
Linen Napkins (available in ivory)	£110.00 if required	£110.00	£120.00	£120.00
Tea/Coffee on Packages	£1.95 Per Head	£2.50	n/a	n/a
Additional Ilitre Sparkling or Still Water	£4.50 Per Bottle	£4.50	£4.50 Per Bottle	£4.50
Canapés on Arrival for reception drink	£2.95 Per Canapé	£3.50	n/a	n/a
Dessert options after Buffet	n/a	n/a	£4.95 Per Head	£5.95
Swag for Head Table	£75.00 additional fee	£80.00	£85.00 additional fee	£85.00
Copper Lanterns for Gazebo Walk Down	£50	£50	n/a	n/a

# Our Secluded Gardens, Lake & Patio with exclusive use options

Our gardens, lake and patio feature with photography and exclusive use is available.

The exclusive hire of the function room bar facilities, gardens and patio area, access to the pond and views of the backdrop of the Brown Clee hills. Photographers are strongly recommended to have a consultation with an events manager and recommend a site visit, for health & safety reasons. Please be advised this fee covers the maintenance of our beautiful gardens. Thank you for your understanding

Ludlow Suite Garden & Patio Hire Charges. Weddings not available on Sundays.	2021	2022
Monday - Thursday	Free	£250
Friday (January- November)	£600.00	£800
Saturday (January - November)	£700.00	£1000
Civil ceremony arrangements and hire of gazebo/furniture	£600.00	£750
Total exclusivity to close restaurant 12-5.30pm	£750.00	£800

#### **Entertainment Charges**

Resident DJ	£250.00
Live Band	Contract TBC by agency
Tribute Artiste	Contract TBC by agency

Resident DJ can be booked direct with us. If you would like to discuss potential tribute artistes or bands we can gladly provide you this information and a contract between yourselves and the artiste would be provided through the agency. Prices can vary from £400 - £1200.

Drinks Packages	2021	2022
Bronze Drinks package	n/a included in breakfast costs	n/a
Silver Drinks package	£10.95 Per Head	£12.95
Gold Drinks package	£14.95 Per Head	£15.95
Duo canapes drinks package	£13.95 Per Head	£14.95
Trio canapes drinks package	£16.95 Per Head	£16.95

Please note we do not allow corkage as any part of our packages, if you require bottles of house wine for the tables you can opt for either a silver drinks package or Gold drinks package or bottles of wine can be sold separately and agreed with an events manager during your consultation. All prices quoted are accurate at the time of print; they may change without notice prior to your consultation meeting. All prices include service charge and VAT. Note: We cannot be held responsible for any weather or seasonal related issues associated with the weather condition of the grounds on your wedding day. No refunds given associated with the garden usage, or otherwise.















### TERMS AND CONDITIONS FOR USING THE LUDLOW SUITE

Ye Olde Punchbowl Inn, Bridgnorth (PLEASE READ THIS INFORMATION) v6 Updated 03.06.19

Once a deposit is secured on the function room (known as the Ludlow Suite) you are agreeing to our terms and conditions as numerically listed below. Any deposits paid, or interim payments are non-refundable. If you decide to cancel your wedding prior to a consultation meeting, we will forfeit any deposits made and advertise availability of the Ludlow suite to potential clients. Once this consultation meeting is completed with your events manager Ye Olde Punchbowl Inn (Nostalgia Inns Ltd) consider your event a secure booking and you will be liable for full payment on a late cancellation after finalising and staffing the event/function. Consultations are generally completed three months

- 1. We operate on a strict non-smoking policy, please use the facilities provided outside the front of the Ludlow Suite, Smoking will not be tolerated and any individual ignoring this policy will be asked to leave immediately, it is against the law to smoke anywhere inside the building, including the toilet area. Also as explained in post consultation advice smoking is also illegal in our marriage gazebo.
- 2. We do not allow corkage, and any alcoholic product in our function room must be purchased from our bars and miniature bottles as 'gifts' on tables are not allowed. (By express agreement alcoholic gifts as raffles are permitted, but not to be consumed on our premises)
- 3. If guests are caught bringing alcohol inside the venue, offloading alcohol from their vehicle, or bags, they will be asked to leave the premises without justification, and this will include any guest within the party irrelevant to their status/title. We are a reasonably priced venue and don't expect to be exploited in this way.
- 4. Prices quoted on your original contract will be honoured, please check your package details carefully, please note that evening buffets do not include a drinks package. Wedding breakfasts include a drinks package with the agreed quote on your contract (Refer to the introduction).
- 5. Bottles of wines must be purchased through Ye Olde Punchbowl as explained in clause two, please note you will be charged at the current price list, we cannot confirm prices of wine more than three months in advanced. (Also note that all wine/bottles are chargeable and are not included in the bronze drinks package, management can agree supplementary prices in accordance to your requirements, if you wish)
- 6. We will arrange with you an estimated time of arrival, this is agreed in your consultation, and an accurate time we will start food service, it is imperative that we start food service at the time agreed, in the event of any guests arriving late, we will have to start food to ensure the kitchen operates on optimum performance, as we do not hold food. We respectfully request the photographers are advised on the agreed time schedules and everyone arrives to the venue on time to ensure the programme of the day runs smoothly. Late arrivals and affect service and quality of food!
- 7. We reserve the right to refuse service to any guest that appears to be intoxicated or becomes violent towards any member of staff or fellow guest. We also reserve the right end the entertainment if guests start to dance on any furniture or violence breaks out within the grounds of the property.
- 8. Any damages and/or articles that are stolen are to be paid for by the organiser/the person that booked the function. The organiser is responsible for the damages that are carried out by their guests.
- 9. During service we usually close the bars whilst serving food, arrangements can be made to open bars during the service with prior notice, alternatively guests can purchase drinks from the restaurant bar, we will serve guests throughout service but there might be delays when we are initially delivering food.
- 10. On all day wedding breakfasts, the function room bar will open when agreed in your consultation, usually when the front of house staff have cleared the floor, it is imperative that we clear the floor ready for the evening, in the interim the wedding breakfast guests are welcome to use the restaurant bar for drinks and relax in the gardens and patio areas. There is not price difference between the function/restaurant bars/outside bar.
- 11. The restaurant bar and area are exclusively for guests dining in our restaurant, and once service is finished, we reserve the right to close the restaurant bar and this area of the building down at any point of the event, the function room bar is open until the agreed opening times. The function bar is designed for heavy throughput and the service will be far quicker than the restaurant bar especially when evening guests arrive. This also conforms to fire regulations and is in line with our current fire risk assessment on the premises.
- 12. We do not allow candles in the function room due to fire regulations and is part of our fire risk assessment, and regrettably cannot allow any style of candle as part of table decorations. LED tea lights have proven to be very successful and effective. We ask you to respect this clause as this is part of our fire risk assessment and premises licensel
- 13. We (the events management) WILL NOT operate helium canisters or blow up balloons, you will need a professional company to dress the room should inflatable decorations be a part of your theme.
- 14. All products we sell are subject to availability and where choices are given occasionally products will become limited if the majority of guests opt for the same options.
- 15. Deposits are deducted from the final balance and the final balance must be paid a week for the reception date. All deposits and any interim payments that have already been paid to the punchbowl are non-refundable. PLEASE BE AWARE that deposits or final balance paid by CREDIT CARD or AMEX over the value of £500 will incur an administration charge. (There is no charge for debit cards, please note as from 01.01.2018 we do not accept personal cheques for the balance)
- 16. The kitchens must be notified a week before the event by email or telephone for dietary requirements, or the punchbowl will cater for original menu booked without any variations. For and guests with allergens/dietary requirements that would like bespoke dishes they must speak direct to the chef a week before the event.
- 17. Any entertainment not booked through the punchbowl is the responsibility of the client, and Ye Olde Punchbowl will not be held responsible for entertainment that do not carry an entertainment licence. You should check as entertainment cannot proceed without a licence. We recommend using our resident DJ for peace of mind.
- 18. We reserve the right to ask the entertainer to turn the volume down if deemed too loud, as part of the Licensing objective (Licensing Act 2003). Ye Olde Punchbowl have a duty to ensure noises are kept to a reasonable level with local neighbours
- 19. Extensions to our existing drinking hours/live entertainment can be extended by temporary notice through the Local Authority, this must forward in advance and approved by the local authority, our standard rate is £100 per hour. Without a temporary TENS licence the function must close at the times agreed with this contract.
- 20. Any table plans must be confirmed and handed to the punchbowl 72 hours before the reception accompanied with all the necessary table decorations and stationery in table order.
- 21. The hotel rooms will be available from 2pm on the day of your wedding/event, we will endeavour to get them ready earlier than this time frame, you are welcome to bring luggage prior to check in and the events team will drop your luggage in your rooms when ready. If the rooms are not in use the night before you can check in as early as 7.30am. However, unless you intend to stay the night before if available/pre booked this is strictly no guarantee of this facility. We do expect you to check out by 11am the following day in line with our hotel policies to avoid surcharges before departure.
- 22. We operate a minimum of charge of forty adults (40) for any wedding breakfast as agreed in our wedding brochure followed by a buffet of your choice, you may want to upgrade a drinks package as we shall charge accordingly based on per adult. (If there are children, we will not charge within the agreed drinks package you choose). If you don't not opt for an evening buffet as only opt for a wedding breakfast only and additional surcharge will be applied to your bill to cover the running costs £300.00. This surcharge is only applied if you do not opt for an evening buffet.
- 23. If you would like a more informal wedding event and only want a buffet, we will allow this based on a world cuisine or hog roast buffet but you must opt for a duo or trio drinks package to coincide with this package (If there are children, we will not charge within the agreed drinks package you choose), these options work well for more relaxed weddings and the buffet depending on numbers could cater for the whole event based on the timings. For more information on this please speak to your events manager. Please be advised Linen charge would be applicable to this option.
- 24. We allow external companies to provide a wedding cake and/or cupcakes at no extra charge as part of the package, should you decide to bring your own desserts station/dessert cart/ additional cakes a surcharge £250 would be applicable to any package you agree with the events team.

- 25. Outside caterers, ice-cream vans or any other external company are not allowed on site as we do not allow outside catering. There are no exceptions to this policy.
- 26. Photographers will adhere to our policies and we recommend they have a site meeting with us before the reception. Photographers cannot set up any form of equipment in our restaurant or lounge during any part of the event. We shall work with the photographers on time scales developed within your bespoke programme of the day. Photographers that ignore our terms and cause delay or breach Health & Safety regulations will be asked to leave the premises. Please refer to notes in this post consultation notes on the importance of the programme we agree.
- 27. If you have chosen to get married on the premises, this option is something you have liaised with the Shropshire Registrar and therefore made commitments on timings, we will ask you in your consultation the time you have agreed to get married and work on a programme from that time schedule in your consultation, it is imperative that you stick to the agreed times with the registrar. Ye Olde Punchbowl Inn will accept no responsibility whatsoever for late arrivals. An additional fee is applicable for the planning and organising of the civil marriages on the premises, this fee does not cover any associated costs with Shropshire registrar.
- 28. There are three appointed licensed areas within Ye Olde Punchbowl Inn, the first area is our external wedding gazebo and function room or patio area. The most favourable option will be the external gazebo, however in the event of extremely bad weather, it is the duty of the responsible person (Events manager on the day) to determine where the marriage will take place, as the registrar may refuse marriage in the external gazebo if the weather is deemed too bad, we would therefore make a decision to set up and the civil marriage in the main Ludlow Suite adjacent to the bar. Options are available for total exclusivity of the entire premises between 10am-5.30pm, an additional fee does apply to close this section off to the public if you want the option to get married in restaurant area making the Ludlow suite exclusive on bad weather. Please note this option must be booked far in advanced to guarantee this, and most importantly please acknowledge in the event of good weather no refund would be given as you have paid total exclusivity. A final decision for entire exclusivity must be committed in your consultation three months prior to the day, once you have committed to this, this option is not reversible as the public that would potentially use our restaurant are informed of private closure for the lunchtime of your wedding.
- 29. Within the costs we agree to set up the function room with the stationary and designs/themes within reasonable timings, and we allow two events managers 3 hours to set up, if there is an excessive amount of decorations to dress the tables and Ludlow suite a further £200 fee will be applicable, most clients opt for companies that hire decorations and stationary, they usually set up their own decorations and stationary within their associated costings.
- 30. The hire charge for the function rooms will vary on certain days of the week, this hire charge is for exclusive use of our main function room (known as the Ludlow Suite) terrace area adjacent to main function room and gated garden area, within this cost you can access the dual lake for photography at no extra charge. The hire charge does not include the use of the wedding gazebo nor exclusivity of the restaurant area. Additional charges apply getting married on the premises and requesting total exclusivity. Please refer to your events manager if in doubt, prices for this will be accurately printed on yearly tariffs within brochures year on year.
- 31. On completion of your consultation you will be provided with an indemnity release contract to gain access to the dual lake area, this contract must be signed and handed to your events manager on or before paying your final balance. If no contract is signed, we cannot allow you access to this area of the premises.
- 32. WE RESERVE THE RIGHT TO UPDATE OUR TERMS AND CONDITIONS AT ANY POINT UP UNTIL YOUR CONSULTATION.







## Wedding Booking Form



This form must be completed with supporting deposit.

Full names of both partners	
Address	
Postcode	
Telephone	
Email	
Number of Guests	
Menu Required (inc. allergen advice)	
Date of Wedding	
Buffet Required	
Number of Evening Guests	
Civil Ceremony	
Hire Fee	
Entertainment DJ	
All Hotel Rooms Required	
Drinks Package Required	
Any Additional Supplements	
Floral/Party Decor Specialist Names	
Signature: by signing you accept T&Cs	
Deposit	
Outstanding	
Balance Due - If paying by credit card/Amex 2.5% over £500	
Estimated Consultation Date	
Your Personal Events Manager	
Signature	

A £250 deposit is required to secure your booking on the day.

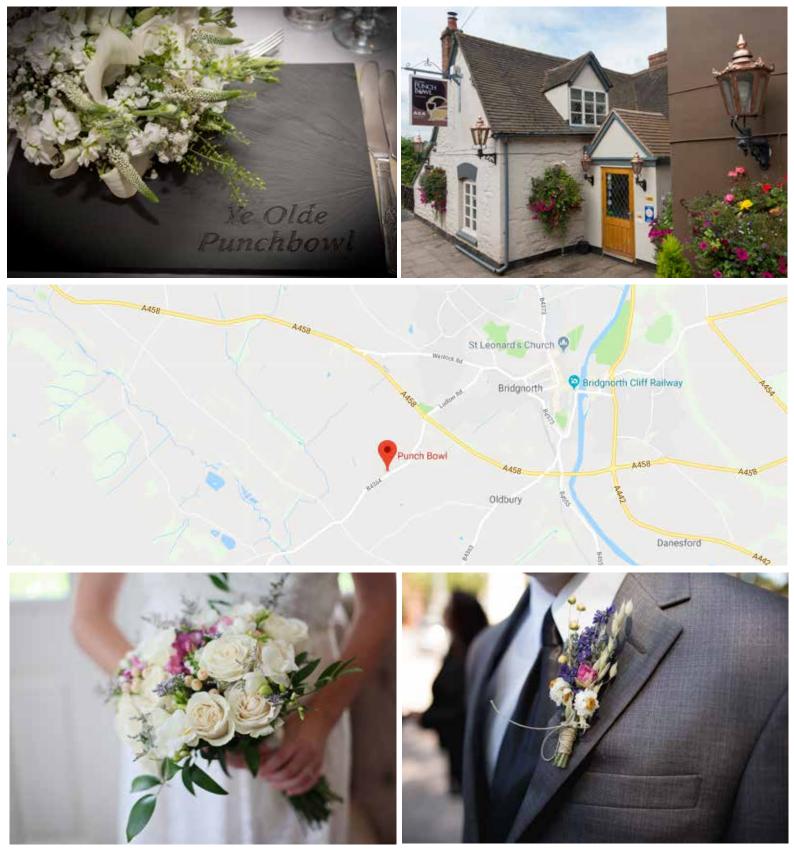
May we take this opportunity to thank you for booking at Ye Olde Punchbowl Inn











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ThePunchbowlinnBridgnorth



@YeoldpunchBowl



@yeoldpunchbowlinn

Our Sister Pub: The Plough Inn, Cleobury Road, Far Forest, Nr Bewdley Worcestershire DY14 9TE

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